



Chetwynd Road Primary School
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Headteacher: Mr Graeme Robins
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2nd February 2010

Dear Parents

**Parents' Evenings – Monday 22nd and Tuesday 23rd February 2010
(Straight after half term)**

Following our successful open morning this term, I am writing to invite you to our Parents' Evenings on either 22nd or 23rd February 2010.

This will be an opportunity to meet with your child's teacher to discuss how your child is progressing and their targets for this year. You will also be able to view their work and the displays in their classroom and around school.

We hope you will be able to attend as we feel these discussions are invaluable to ensure we are working together for the benefit of your child.

Your child is most welcome to join you with the teacher if you wish, or alternatively, they can wait in the hall which will be supervised. Your child's work will be available for you to view.

Each appointment is ten minutes per child and parents are asked to keep within this time so that everyone can be seen. If further discussion is needed, parents can always arrange a further appointment with the class teacher or myself at a later date.

Please complete and return the attached form to indicate the approximate time you would like to meet with your child's teacher and we will try to arrange your appointment as near to the stated time as possible. Times will be allocated on a first come, first served basis.

Please also note that any after school clubs usually running on these evenings will be cancelled (including the Nottingham Forest Football training).

We look forward to seeing you all over the two evenings.

Yours sincerely

Mr Graeme Robins
Headteacher

PARENTS' EVENINGS

Spring Term 2010

Please tick the form below to indicate the approximate time you would like to meet with your child's teacher and we will try to arrange your appointment as near to the stated time as possible. Times will be allocated on a first come, first served basis.

Forms to be returned by **Monday 8th February** please.

Monday 22nd February	3.30 to 4.30	4.30 to 5.30	5.30 to 6.30	6.30 to 7.00
Pandas – Miss Colley				
Pandas2 – Mrs Dawkes				
Tigers – Mrs Phillips				
Turtles – Mrs Hawker				
Penguins – Miss Hallows				
Gorillas – Miss Sillitto				
Dolphins – Mrs Wilkinson				
Cougars – Mr Fry				
Leopards – Mrs Shipley				
Panthers – Miss Baggley				
Lemurs – Miss Tilbury				

or

Tuesday 23rd February	3.30 to 4.30	4.30 to 5.30	5.30 to 6.00
Pandas – Miss Colley			
Pandas2 – Mrs Dawkes			
Tigers – Mrs Phillips			
Turtles – Mrs Hawker			
Penguins – Miss Hallows			
Gorillas – Miss Sillitto			
Dolphins – Mrs Wilkinson			
Cougars – Mr Fry			
Leopards – Mrs Shipley			
Panthers – Miss Baggley			
Lemurs – Miss Tilbury			

Please tick appropriate box(es)

Name of Child: _____

Class: _____

Signed: _____ **Parent / Carer**

(22nd and 23rd February - the first Monday / Tuesday after half term)