

4th November 2009

Dear Parents

Parents' Evenings – Tuesday 17th November and Wednesday 18th November 2009

Following our highly successful open morning this term, I am writing to invite you to our Parents' Evenings on either 17th or 18th November.

This will be an opportunity to meet with your child's teacher to discuss how they are progressing and their targets for this year. You will also be able to view their work and the displays in their classroom and around school.

We hope you will be able to attend as we feel these discussions are invaluable to ensure we are working together for the benefit of your child.

Your child is most welcome to join you with the teacher if you wish, or alternatively, they can wait in the hall which will be supervised. Your child's work will be available for you to view.

Each appointment is ten minutes per child and parents are asked to keep within this time so that everyone can be seen. If further discussion is needed, parents can always arrange a further appointment with the class teacher or myself at a later date.

Please complete and return the attached form to indicate the approximate time you would like to meet with your child's teacher and we will try to arrange your appointment as near to the stated time as possible. Times will be allocated on a first come, first served basis.

As Key Stage 2 pupils are at Kingswood next week, we would appreciate replies by Friday 6th November in order that we can try to arrange appointments in line with your requirements. Thank you.

Please also note that there will be no after school clubs running during the week commencing 16th November.

We look forward to seeing you all over the two evenings.

Yours sincerely

Mr Graeme Robins
Headteacher

PARENTS' EVENINGS

Autumn Term 2009

Name of Child: _____

Class: _____

Please tick the form below to indicate the approximate time you would like to meet with your child's teacher and we will try to arrange your appointment as near to the stated time as possible. Times will be allocated on a first come, first served basis.

Forms to be returned by **Friday 6th November** please.

| Tuesday 17TH NOVEMBER | 3.30 to 4.00 | 4.00 to 4.30 | 4.30 to 5.00 | 5.00 to 5.30 | 5.30 to 6.00 | 6.00 to 6.30 |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Pandas – Miss Zuzarte | | | | | | |
| Tigers – Mrs Phillips | | | | | | |
| Turtles – Mrs Hawker | | | | | | |
| Penguins – Miss Hallows | | | | | | |
| Gorillas – Miss Sillitto | | | | | | |
| Dolphins – Mrs Wilkinson | | | | | | |
| Cougars – Mr Fry | | | | | | |
| Leopards – Mrs Shipley | | | | | | |
| Panthers – Miss Baggle | | | | | | |
| Lemurs – Miss Tilbury | | | | | | |

or

| Wednesday 18TH NOVEMBER | 3.30 to 4.00 | 4.00 to 4.30 | 4.30 to 5.00 | 5.00 to 5.30 | 5.30 to 6.00 | 6.00 to 6.30 |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Pandas – Miss Zuzarte | | | | | | |
| Tigers – Mrs Phillips | | | | | | |
| Turtles – Mrs Hawker | | | | | | |
| Penguins – Miss Hallows | | | | | | |
| Gorillas – Miss Sillitto | | | | | | |
| Dolphins – Mrs Wilkinson | | | | | | |
| Cougars – Mr Fry | | | | | | |
| Leopards – Mrs Shipley | | | | | | |
| Panthers – Miss Baggle | | | | | | |
| Lemurs – Miss Tilbury | | | | | | |

Please tick appropriate box(es)

Signed:
