

16th September 2009

Dear Parents

Parent Governor Vacancy

Due to the end of a term of office, another Parent Governor vacancy has arisen at school. I am, therefore, writing to invite nominations for one new Parent Governor. If you are an existing parent governor and your term of office is coming to an end you will need to complete the nomination form if you wish to stand again.

The details of the role and a nomination form are attached. I would be delighted to discuss the demands of this voluntary role with anyone who is interested.

There is a box in the entrance area for completed forms which need to be in by **Friday 25th September at 10.00am.**

Thank you for your interest and support.

Yours sincerely

Mr Graeme Robins
Headteacher